

Guidelines to change phone within the two factor authenticator.

Step 1: Log in with your e-id credentials. Click on **Resend** to get a new code. Once received in the email, input it and click on Verify.



gov.mt

Two-Factor Verification

EN | MT

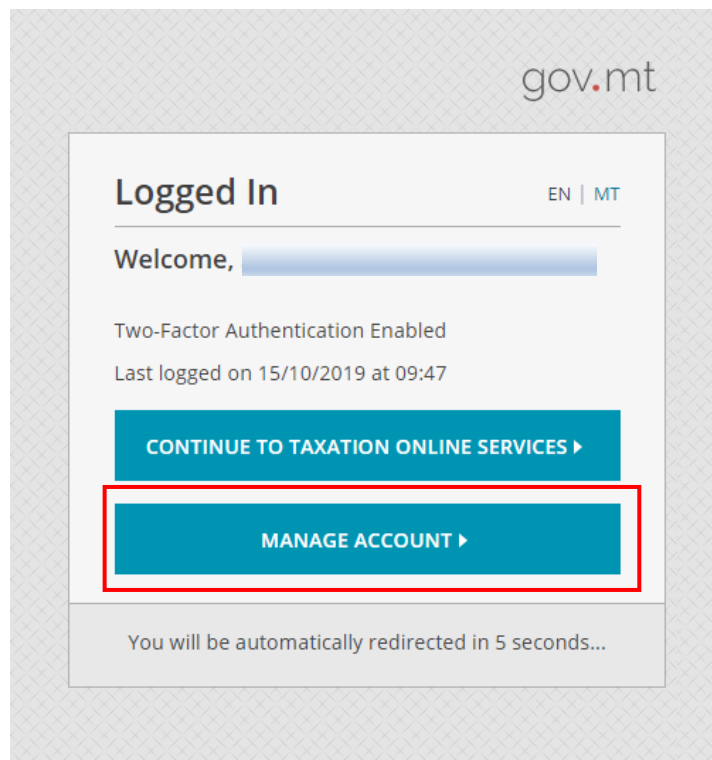
Enter the 6-digit code you received via email.

If you did not receive the verification code then click [Resend](#) to get a new code.

VERIFY >

CANCEL

Step 2: Click on Manage Account.



gov.mt

Logged In

EN | MT

Welcome, [redacted]

Two-Factor Authentication Enabled

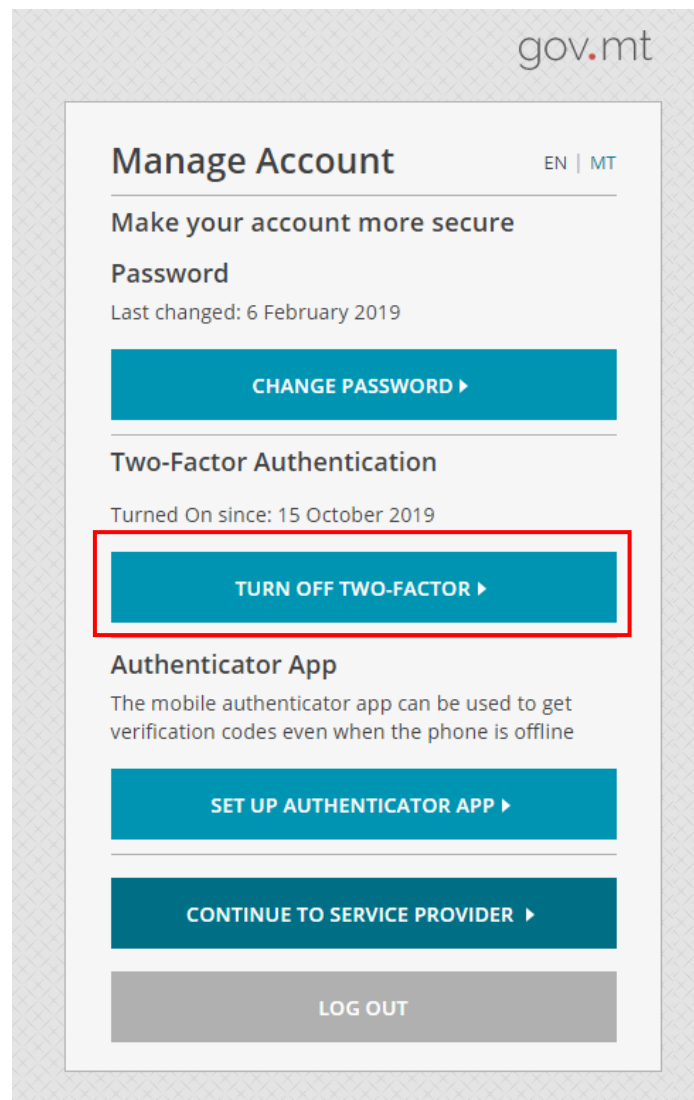
Last logged on 15/10/2019 at 09:47

CONTINUE TO TAXATION ONLINE SERVICES >

MANAGE ACCOUNT >

You will be automatically redirected in 5 seconds...

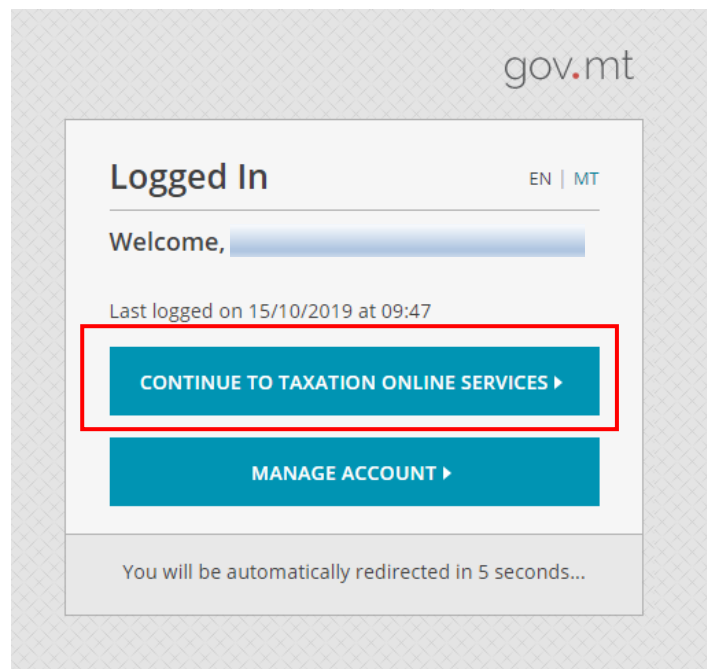
Step 3: Click on Turn Off Two-Factor.



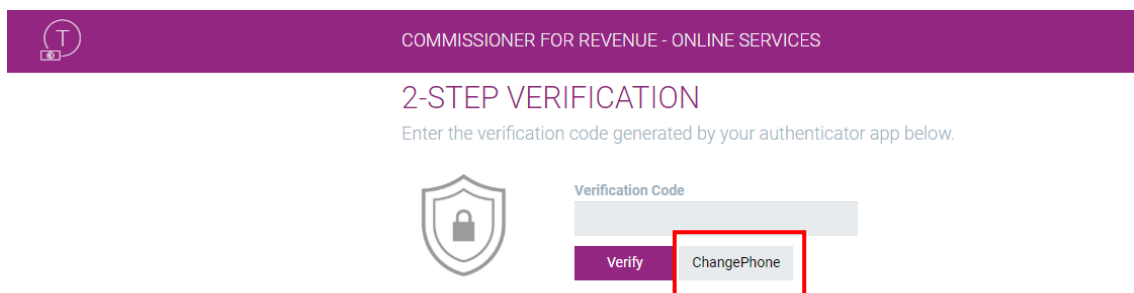
Step 4: Click on Turn Off.



Step 5: Click on Continue To Taxation Online Services.

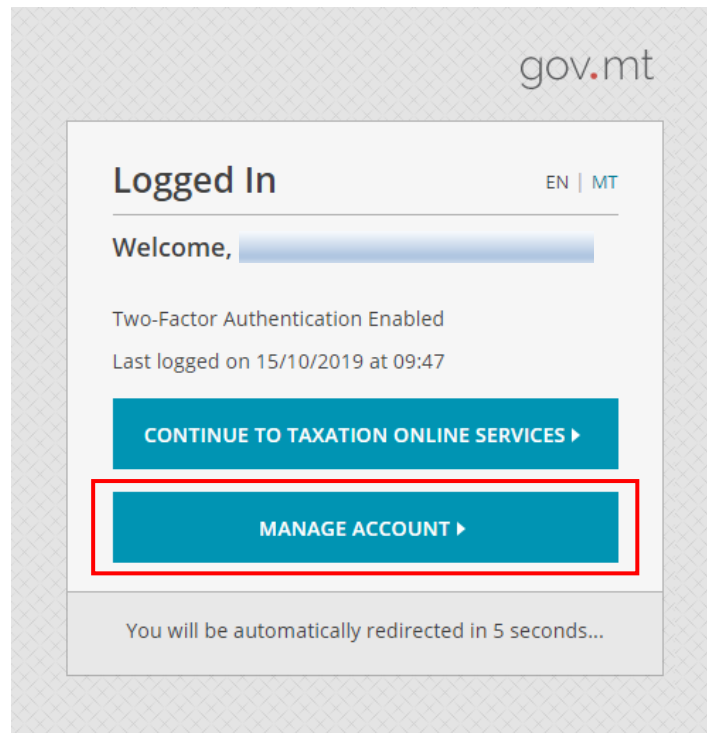


Step 6: You can Change Phone by clicking on the Change Phone button.

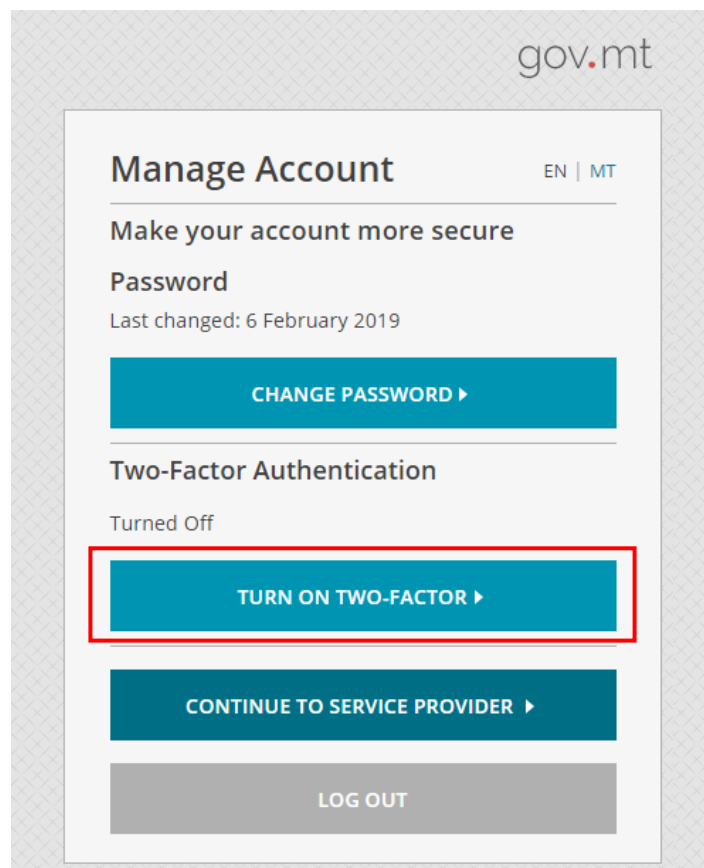


Guidelines to re-enable the two factor verification.

Step 1: Log in with your e-id credentials. Click on Manage Account.



Step 2: Click on Turn On Two Factor.



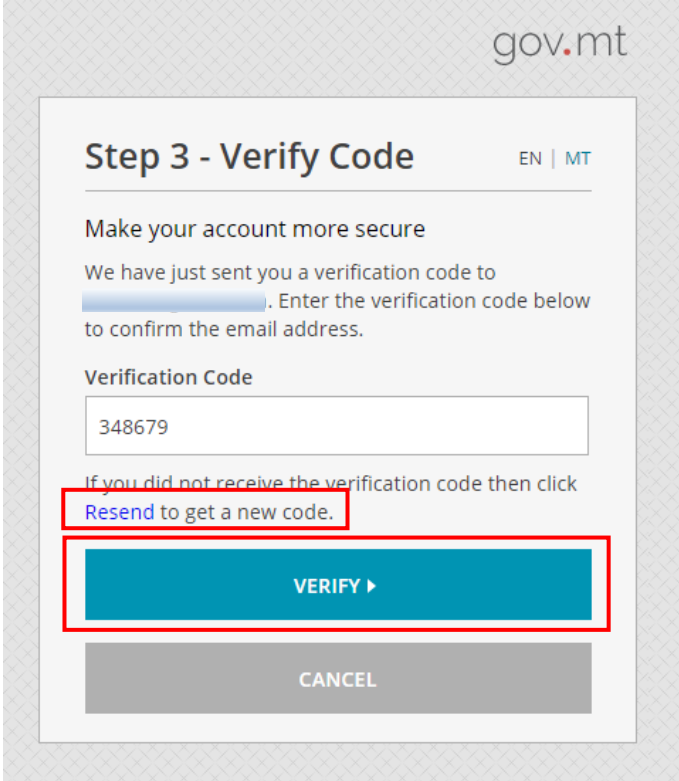
Step 3: Click on Start.

The screenshot shows the 'Step 1 - Information' screen on the gov.mt website. The page title is 'Step 1 - Information' with language options 'EN | MT'. The main heading is 'Step 1 - Information'. Below the heading, there is a paragraph explaining that two-factor authentication adds an extra layer of security and provides a link 'here' for more information. Another paragraph states that after enabling two-factor authentication, users will need their password and a verification code. A section titled 'Benefits of Two-Factor Verification' lists two points: 'Adds an extra layer of security' (with a lock icon) and 'Keeps the bad guys out' (with a person icon). At the bottom, there are two buttons: a teal 'START ▶' button and a grey 'CANCEL' button. The 'START ▶' button is highlighted with a red rectangular border.

Step 4: Click on Next Step.

The screenshot shows the 'Step 2 - Confirm Email' screen on the gov.mt website. The page title is 'Step 2 - Confirm Email' with language options 'EN | MT'. The main heading is 'Step 2 - Confirm Email'. Below the heading, there is a section titled 'Make your account more secure' with a paragraph explaining that the user's email address needs to be confirmed and a verification code will be sent. Another paragraph states that after enabling two-factor authentication, users will have the option to set up a mobile authenticator app. At the bottom, there are two buttons: a teal 'NEXT STEP ▶' button and a grey 'CANCEL' button. The 'NEXT STEP ▶' button is highlighted with a red rectangular border.

Step 5: Click on **Resend** to get a new code. Once received in the email, input it and click on Verify.



gov.mt

Step 3 - Verify Code

EN | MT

Make your account more secure

We have just sent you a verification code to [redacted]. Enter the verification code below to confirm the email address.

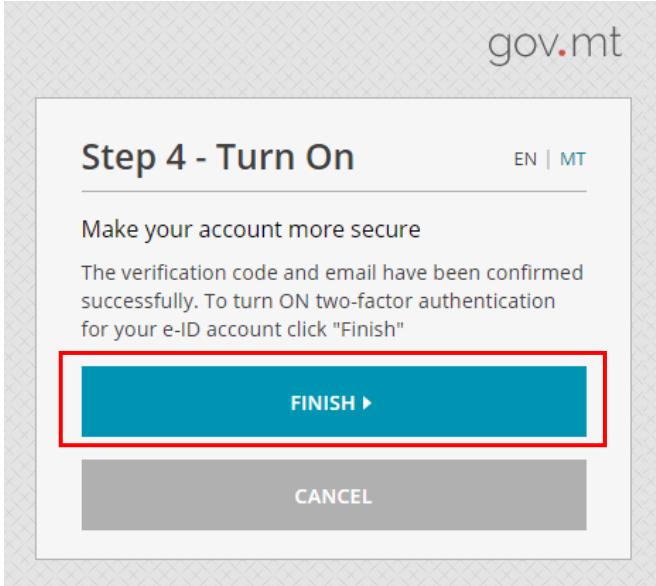
Verification Code

If you did not receive the verification code then click [Resend to get a new code.](#)

VERIFY ►

CANCEL

Step 6: Click on Finish.



gov.mt

Step 4 - Turn On

EN | MT

Make your account more secure

The verification code and email have been confirmed successfully. To turn ON two-factor authentication for your e-ID account click "Finish"

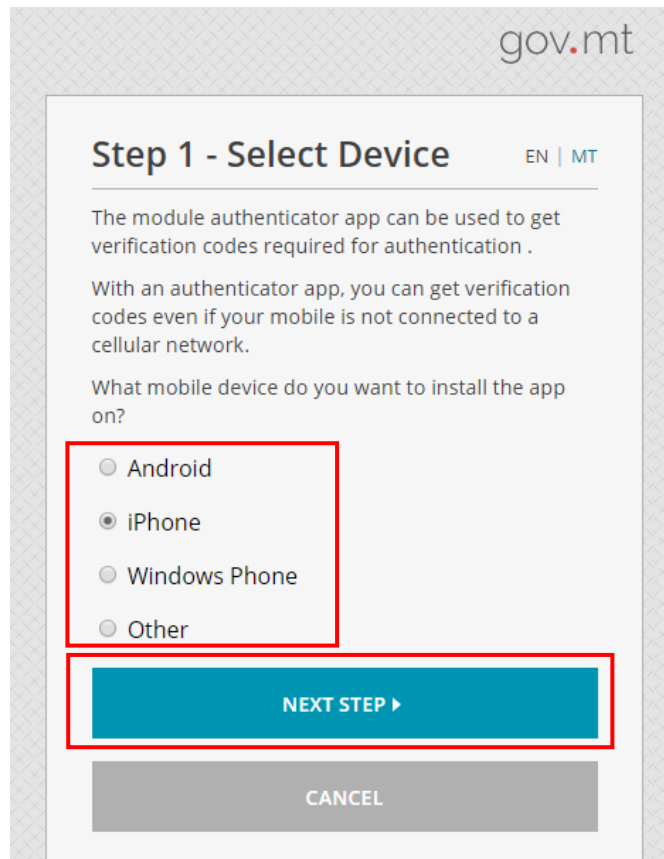
FINISH ►

CANCEL

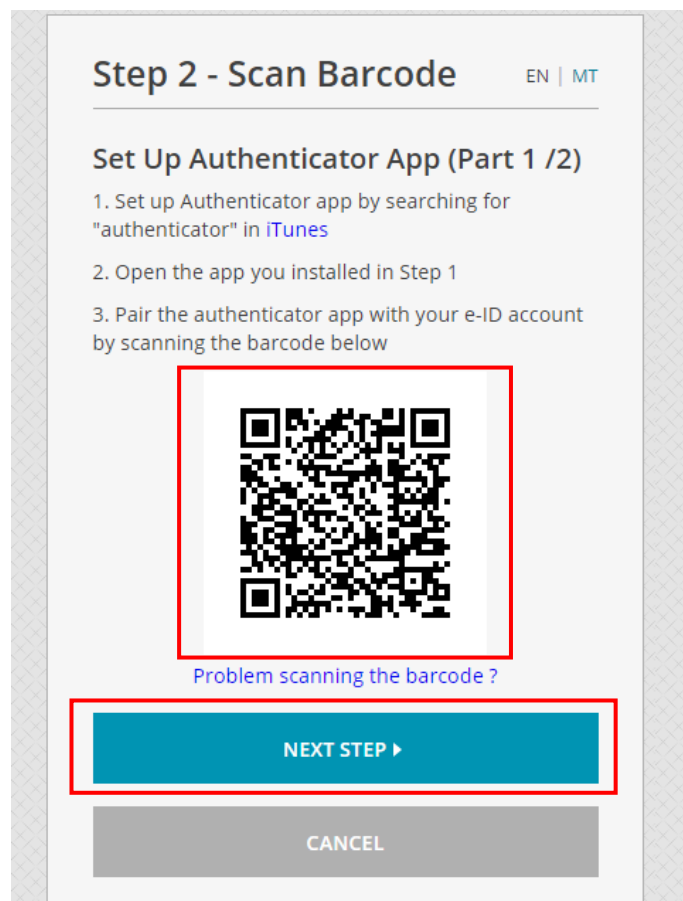
Step 7: Click on Set Up Authenticator App.

The screenshot shows the 'Manage Account' page on the gov.mt website. The page is titled 'Manage Account' with language options 'EN | MT'. Below the title, there is a section 'Make your account more secure' with a 'Password' subsection. The password was last changed on 6 February 2019, and there is a 'CHANGE PASSWORD' button. The next section is 'Two-Factor Authentication', which has been turned on since 15 October 2019, with a 'TURN OFF TWO-FACTOR' button. The final section is 'Authenticator App', which includes a description: 'The mobile authenticator app can be used to get verification codes even when the phone is offline'. The 'SET UP AUTHENTICATOR APP' button is highlighted with a red rectangular box. Below this are buttons for 'CONTINUE TO SERVICE PROVIDER' and 'LOG OUT'.

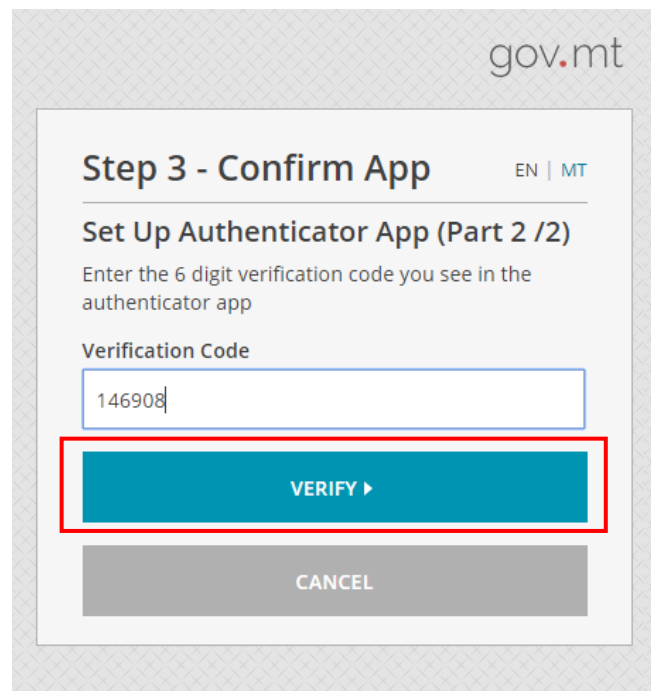
Step 8: Choose the type of mobile device and click on Next Step.



Step 9: Scan the barcode using the Google Authenticator application and click on Next Step.

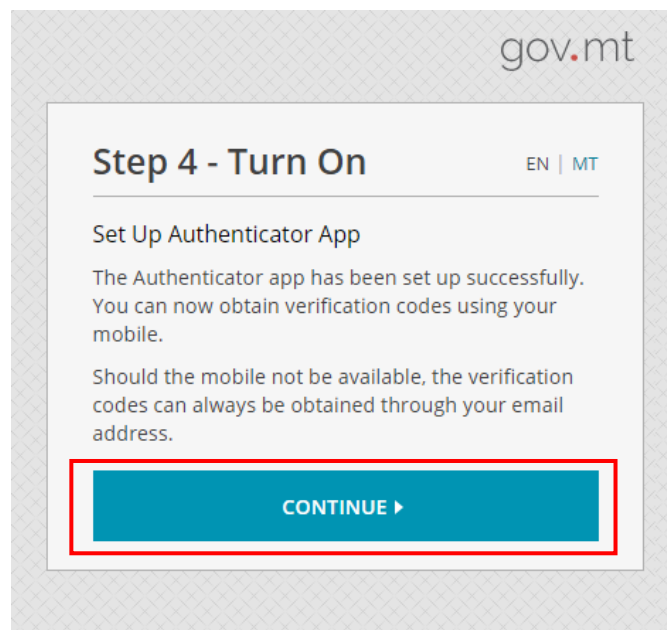


Step 10: Input the e-id account code from the Google Authenticator application and click on Verify.



The screenshot shows a web interface for 'gov.mt' with a patterned background. The main heading is 'Step 3 - Confirm App' with 'EN | MT' to its right. Below this is a sub-heading 'Set Up Authenticator App (Part 2 /2)'. The text reads: 'Enter the 6 digit verification code you see in the authenticator app'. A label 'Verification Code' is above a text input field containing '146908'. Below the input field are two buttons: a teal 'VERIFY ▶' button and a grey 'CANCEL' button. A red rectangular box highlights the 'VERIFY ▶' button.

Step 11: Click on Continue.



The screenshot shows a web interface for 'gov.mt' with a patterned background. The main heading is 'Step 4 - Turn On' with 'EN | MT' to its right. Below this is a sub-heading 'Set Up Authenticator App'. The text reads: 'The Authenticator app has been set up successfully. You can now obtain verification codes using your mobile.' and 'Should the mobile not be available, the verification codes can always be obtained through your email address.' At the bottom, there is a teal 'CONTINUE ▶' button highlighted with a red rectangular box.

Step 12: Click on Continue To Service Provider.

gov.mt

Manage Account EN | MT

Make your account more secure

Password

Last changed: 6 February 2019

[CHANGE PASSWORD ▶](#)

Two-Factor Authentication

Turned On since: 15 October 2019

[TURN OFF TWO-FACTOR ▶](#)

Authenticator App

Turned On

[CONTINUE TO SERVICE PROVIDER ▶](#)

[LOG OUT](#)