

Guidelines on Submitting the Recapitulative Declaration via File

Type of Files:

- Pipe delimited files (“|”)
- Comma delimited files (“,”)
- Extensible Markup Language (XML) format

To upload a file click on the **Load File** button as displayed in the screen below

Recapitulative Declaration

Year: 2010
For Period: January - March (Quarter 1)
Submission Basis: Quarterly
Due Date: 15/04/2010

Customer's Details

Triangular Trade: NO
VAT Number:
Name and Surname:
Goods (EUR): 0.00
Services (EUR): 0.00
NIL Declaration: ☐

+ Add Clear OR Load File

Save As Draft

In the event of failure to submit your Recapitulative Declaration by the 15/04/2010, penalties may start to accrue.

☐ I declare that all the entered details and information are true, correct and complete. Confirm Declaration

File Structure

All files must have the following data structure:

- **Triangular Trade**
 - o Data Type: String
 - o Mandatory: Yes
 - o 0 - Non Triangular or 1 – Triangular
 - o Must be set to 0, if ONLY Services has been provided.
- **VAT Number**
 - o Data Type: String
 - o Mandatory: Yes
 - o 2 characters representing the Customer's Country Code, followed by an Identification Number
 - o Must not exceed 14 characters
- **Name and Surname**
 - o Data Type: String
 - o Mandatory: No
 - o Must not exceed 60 characters

- **Amount of Goods (EUR)**
 - o Data Type: Decimal (13,2)
 - o Minimum Value: 0.00
 - o Maximum Value: 99,999,999,999.99
 - o Negative Values are not accepted
- **Amount of Services (EUR)**
 - o Data Type: Decimal (13,2)
 - o Minimum Value: 0.00
 - o Maximum Value: 99,999,999,999.99
 - o Negative Values are not accepted
 - o *Services must be left blank for Declarations before 2010*

File Validations

- The same Country, Triangular Trade and VAT Number cannot exist in more than one line.
- The value of the supply of Goods and the value of Services cannot be both 0.00.

File Samples

An example of a Comma (",") delimited file

```
O,ZZ99999999,Testing Line 1,500.00,0.00
O,ZZ88888888,Testing Line 2,50000.45,0.00
O,ZZ77777777,Testing Line 3,500.00,0.00
O,ZZ66666666,Testing Line 4,50000.45,0.00
O,ZZ55555555,Testing Line 5,500.00,0.00
O,ZZ44444444,Testing Line 6,50000.45,0.00
O,ZZ33333333,Testing Line 7,500.00,0.00
O,ZZ22222222,Testing Line 8,50000.45,0.00
```

Note that the end of line delimiter is a carriage return (CRLF).

An example of a Pipe ("|") delimited file

```
O|ZZ99999999|Testing Line 1|500.00|0.00
O|ZZ88888888|Testing Line 2|50000.45|0.00
O|ZZ77777777|Testing Line 3|500.00|0.00
O|ZZ66666666|Testing Line 4|50000.45|0.00
O|ZZ55555555|Testing Line 5|500.00|0.00
O|ZZ44444444|Testing Line 6|50000.45|0.00
O|ZZ33333333|Testing Line 7|500.00|0.00
O|ZZ22222222|Testing Line 8|50000.45|0.00
```

Note that the end of line delimiter is a carriage return (CRLF).

An example of an XML file

```

<erecap xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance" xsi:noNamespaceSchemaLocation="erecap.xsd">
- <application>
  <triangulartrade>1</triangulartrade>
  <customervatno>ZZ999999999</customervatno>
  <customername>Testing Line 1</customername>
  <totalgoods>500.00</totalgoods>
  <totalservices>0.00</totalservices>
</application>
- <application>
  <triangulartrade>0</triangulartrade>
  <customervatno>AA888888888</customervatno>
  <customername>Testing Line 1</customername>
  <totalgoods>0.00</totalgoods>
  <totalservices>100.00</totalservices>
</application>
</erecap>

```

Click on the **Recapitulative File Schema Definition (XSD)** to validate the XML file against the supplied XSD (<https://secure2.gov.mt/vatservices/XSD/Recaps/erecap.xsd>).

Recapitulative Declaration

Year	2010
For Period	January - March (Quarter 1)
Submission Basis	Quarterly
Due Date	15/04/2010

Customer's Details

File Name:

[Recapitulative File Schema Definition \(XSD\)](#)

 [File Format Guidelines](#)

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